

	WESTERN MILLCRAFT INC. 12506 – 128 STREET EDMONTON, AB, T5L 1C8	Effective Date: 1 OCTOBER, 2011	Revised by: JFK
	OCCUPATIONAL HEALTH & SAFETY MANUAL COMPANY RULES AND REGULATIONS SCAFFOLDING	Page 1 of 1	HSE: 4.15 Revision: 00

TITLE	4.15 SCAFFOLDING
GENERAL	Protecting employees from injuries associated with the erection and use of scaffolds
APPLICATION	To ensure employees are aware of the potential and existing hazards
PROTECTIVE MECHANISMS	ERP – Emergency Response Plan General Rules Personal Protective Equipment (PPE) Safe Work Practice
SELECTION, USE & MATERIAL REQUIRED	As per job requirement and safe work practices ERP – Emergency Response Plan Personal Protective Equipment (PPE) - including Fall Protection System Manufacturer's Specifications
SUPERVISOR RESPONSIBILITY	To facilitate and/or provide proper instruction to their employees on protection requirements and training Hazard Analysis FLHA Work site inspection
WORKER RESPONSIBILITY	<ol style="list-style-type: none"> 1. Ensure grounding on a firm and level base 2. Maintain the established minimum clearances from all power lines 3. Provide a safe access ladder 4. Ensure scaffold has a platform perimeter handrail 5. Anchor or tie a free standing scaffold according to legislation 6. Do not use a ladder sloped against the side of a scaffold at any time 7. A toe board is required on all platforms 8. Ensure tube and clamp modular constructed is utilized. Wood construction is to be used only when absolutely necessary. 9. Ensure proper safe scaffold tags are installed 10. Utilize a tag line when hoisting material up or down 11. Minimize tools, material, and debris on the platform 12. Ensure a hand line with a tool bag for tools is utilized 13. When working at 3 meters (10 FT) fall protection system must be used 14. Make sure all scaffolding and cross braces are in good condition (pins, clips and locks) 15. Ensure all connecting pins are all the way in and plumb and level 16. Ensure all planks are solid, safe and have all hooks for proper connection 17. Ensure scaffolding is tied off the building or something so it will not go over in the wind
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