

	WESTERN MILLCRAFT INC. 12506 – 128 STREET EDMONTON, AB, T5L 1C8	Effective Date: 1 OCTOBER, 2011	Revised by: JFK
	OCCUPATIONAL HEALTH & SAFETY MANUAL COMPANY RULES AND REGULATIONS WORKERS DUTIES	Page 1 of 1	HSE: 5.12: 8.11 Revision: 00

GENERAL DUTIES – WORKERS:

Every worker shall, while engaged in an occupation:

- take reasonable care to protect the health and safety of the worker and other workers present while the worker is working
- co-operate with the worker’s employer for the purposes of protecting the health and safety of:
 - i. the worker
 - ii. other workers engaged in the work of the employer
 - iii. other workers not engaged in the work of that employer but present at the work site at which that work is being carried out

This means that each worker has to take reasonable care to work safety on their own and with other workers present, and to cooperate with their employer when it comes to workplace health and safety.

SPECIFIC DUTIES – WORKERS:

A worker who is not competent to perform work that may endanger the worker or others must not perform the work except under the direct supervision of a worker who is competent to perform the work.

A worker must immediately report to the employer equipment that:

- Is in a condition that will compromise the health or safety of workers using or transporting it
- Will not perform the function for which it is intended or was designed
- Is not strong enough for its purpose
- Has an obvious defect

If a regulation or an adopted code imposes a duty on a worker:

- The duty must be treated as applying to circumstances and things that are within the worker’s area of occupational responsibility
- The worker must perform that duty

WORKER RIGHTS:

Workers have the right to ask Western Millcraft Inc. for a copy of any workplace safety documents, or procedures that are used within the organization, particularly those that relate directly to assigned duties. This may include such resources as a safety manual, operating procedures, codes of practice written by the organization or an industry association, manufacturers’ specification or other relevant materials.

Have a copy or access to a copy of Alberta’s Workplace Safety Legislation, including Alberta’s OH & S Act, Regulation, and Code. Workers can ask Western Millcraft Inc. to point out which parts or sections of the OH & S Legislation are most relevant to the workers job duties.

The Information in this policy does not take precedence over the OH&S Act, Regulation, Codes, or applicable Government Legislation