

	<b>WESTERN MILLCRAFT INC.</b> 12506 – 128 STREET EDMONTON, AB, T5L 1C8	Effective Date: 1 OCTOBER, 2011	Revised by: JFK
	<b>OCCUPATIONAL HEALTH &amp; SAFETY MANUAL</b> <b>COMPANY RULES AND REGULATIONS</b> <b>PERSONAL PROTECTIVE EQUIPMENT (PPE) POLICY</b>	Page 1 of 1	HSE: 5.13: 6.0: 8.13 Revision: 00

**PERSONAL PROTECTIVE EQUIPMENT (PPE) POLICY:**

Western Millcraft Inc. takes the safety of our employees, contractors, sub-contractors and visitors very seriously. In order to protect against workplace hazards and risks, Western Millcraft Inc. has implemented a Personal Protective Equipment (PPE) program. A description of several basic types of Personal Protective Equipment (PPE) (which is mandatory) for workplace hazards and risks has been established in accordance with Provincial Occupational Health and Safety Codes, Acts and Regulations. Western Millcraft Inc. will ensure that the use of Personal Protective Equipment (PPE) does not in itself endanger any employee using it.

Specialized Personal Protective Equipment (PPE) is required for certain work areas at Western Millcraft Inc. These areas include the Paint Shop and for Field Crews.

All employees, contractors, sub-contractors and visitors at Western Millcraft Inc. must protect themselves from hazards and risks on the job by using Personal Protective Equipment (PPE). It is the responsibility of Western Millcraft Inc. management and supervisors to promote Personnel Protective Equipment (PPE) use and to provide all employees with training in the proper use and care of Personnel Protective Equipment (PPE). Anyone found in violation of the Health, Safety and Environment Policy will be dealt with immediately and in accordance with Western Millcraft Inc. disciplinary policies.

**The following Personal Protective Equipment (PPE) is mandatory (worn at all times) by all employees, contractors, sub-contractors and visitors when working/crossing Western Millcraft Inc. shop or yard:**

- C.S.A. approved steel toed boots (No exposed steel toes)
- C.S.A. approved safety glasses

**The following Personal Protective Equipment (PPE) is required for certain work areas:**

- C.S.A. approved hard hats
- High Visibility Safety Vest or Stripes
- C.S.A. approved face shields when grinding, using air nailers and saws (cutting) etc
- C.S.A. approved hearing protection is required in our fabrication facilities where the noise level exceeds 85 dBA
- C.S.A. approved respiratory equipment and filters
- C.S.A. Fall arrest gear – body harness, lanyard, shock absorber and all accessories that may be used
- Work gloves appropriate for the task at hand
- Coveralls and clothing appropriate for the task at hand

**NOTE: The following are “Safe zones” where you do not have to wear your Personal Protective Equipment (PPE):**

1. Your personal vehicle to the office/shops doors start and end of work day
2. Lunch areas outside
3. Designated smoking areas

Signed: \_\_\_\_\_ Date: 1 OCTOBER, 2011

GREG CLARK  
WESTERN MILLCRAFT INC.

The Information in this policy does not take precedence over the OH&S Act, Regulation, Codes, or applicable Government Legislation