

	WESTERN MILLCRAFT INC. 12506 – 128 STREET EDMONTON, AB, T5L 1C8	Effective Date: 1 OCTOBER, 2011	Revised by: JFK
	OCCUPATIONAL HEALTH & SAFETY MANUAL COMPANY RULES AND REGULATIONS SMOKING POLICY	Page 1 of 1	HSE: 5.28: 8.25 Revision: 00

SMOKING POLICY:

The Province of Alberta's new Tobacco Reduction Act bans all smoking in any public place or workplace in the province, as well as within five meters (16 feet) of doorways, windows, or air intake vents of public places and work places.

Smoking is prohibited in all of the enclosed areas within Western Millcraft Inc. worksites, without exception. This includes common work areas, the Fabrications Shop, Welding Shop, Paint Shop, conference and meeting rooms, private offices, hallways, lunchrooms, washrooms, and employer owned or leased vehicles, and all other enclosed facilities.

The only designated smoking area is outdoors – west side of Fabrication Shop by the bay door and picnic table and the orange Weld Shop door on the north side of the Weld Shop. No one may smoke along any path way or walk way leading to or from the designated smoking areas.

Whilst Western Millcraft Inc. makes these areas available to smokers, it in no way has any legal responsibility to do so. Employees who choose to use this smoking area do so at their own risk. No additional breaks are allowed to any employee who smokes. Finally, smokers and users of tobacco products must dispose of the remains in the proper containers. This helps to keep a neat and clean environment for all employees, contractors, visitors, and customers.

Failure to comply with all of the components of this policy will result in disciplinary action that can lead to and include employment termination.

Please help all to ensure a clean, safe working environment.

Signed:

Date: 1 OCTOBER, 2011

GREG CLARK
 WESTERN MILLCRAFT INC.

The Information in this policy does not take precedence over the OH&S Act, Regulation, Codes, or applicable Government Legislation

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